

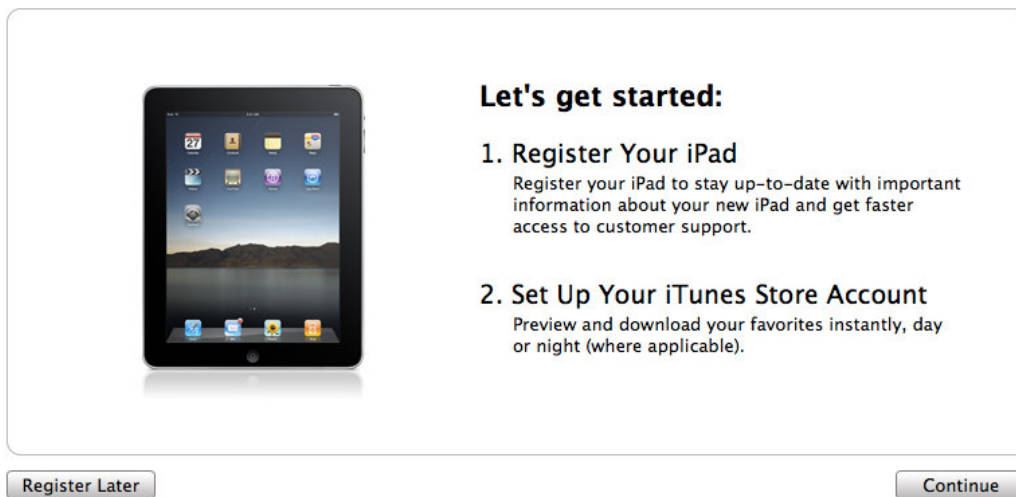
How To: Getting Started on Your iPad

You finally have your iPad in hand. But wait! You can't just plug it in and dump every app, song, and video you've ever downloaded. Here's how to get things set up and curate your iPad's collection.

First Thing's First

Take it out of the packaging, and plug it in. iTunes should show this screen welcoming you to your new iPad.

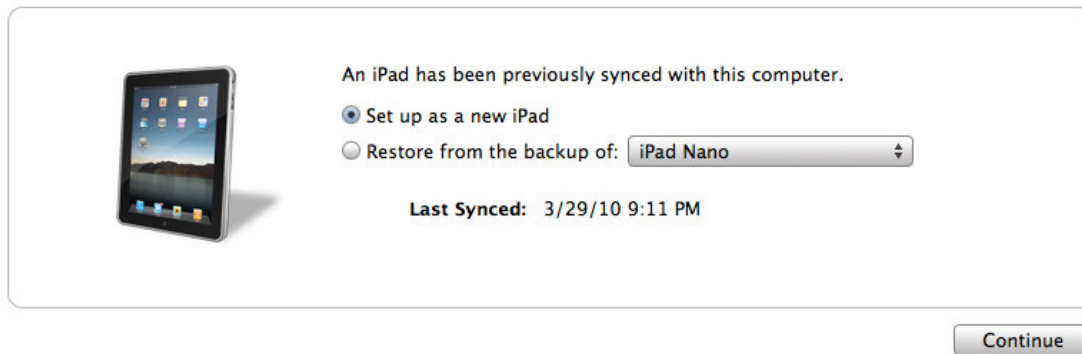
Welcome to Your New iPad



If not, don't panic. You probably just don't have the latest version of iTunes (9.1) installed. If you haven't updated, your iPad will charge but it won't show up in iTunes. So, you know, upgrade.

Press Continue to go to the setup, and click through the license agreement. Sign in with your iTunes account, or set one up if you don't have one already. You might get a message that says an iPad has previously been synced with your computer.

Set Up Your iPad



Select "Set up as a new iPad" and continue.

Here's where you have to start making some decisions. One thing you'll learn about your iPad is that you can run out of space a lot quicker than you think. iPad apps are a bigger than their iPhone counterparts, and they start adding up quick.

The easiest thing to cut back on, for now, is media. It might be a good idea to not automatically sync anything for now. If you have a lot of TV shows or podcasts stored on your laptop, they could fill your iPad.

Get In Sync

If you have an iPhone already synced with iTunes, you may have a lot of iPhone apps that you'll be tempted to dump onto your iPad. That may not be the best choice. Camera and GPS apps are not necessary on your iPad, so go uncheck those right away.

Going through a long list of apps you already have on iTunes is sort of a pain at this point, with no way to differentiate between iPhone and iPad



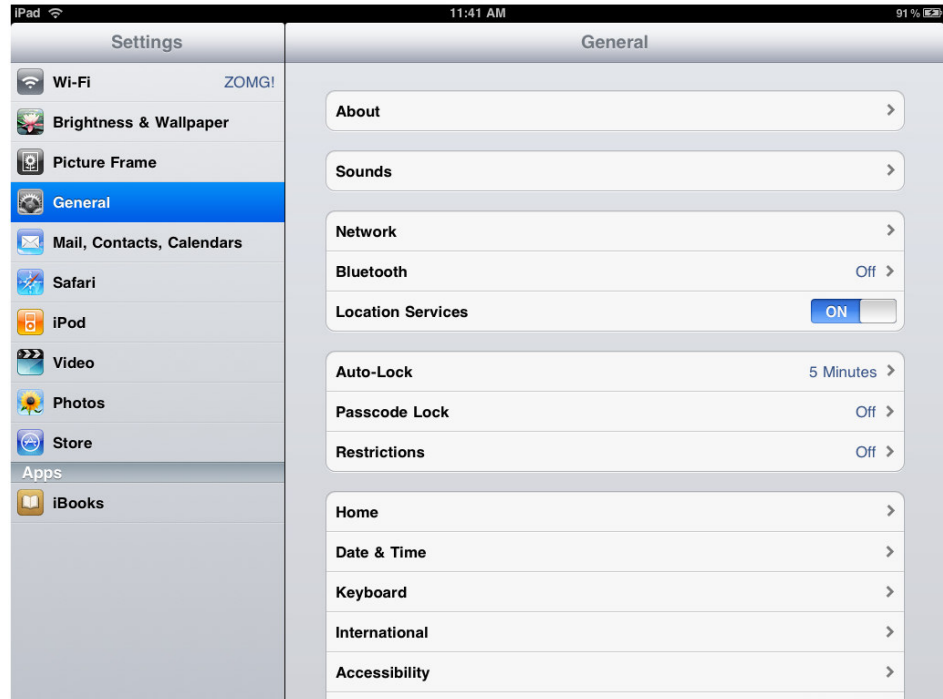
apps. They're just all lumped in together. Surely this will be addressed in a future iTunes update, but for now, if you're starting fresh, browsing the App Store on the iPad itself is much more satisfying.

Media is best synced manually, because of potential space issues on your iPad, you can fill songs in from play lists, or drag them in one by one from your iTunes library. Same for video.



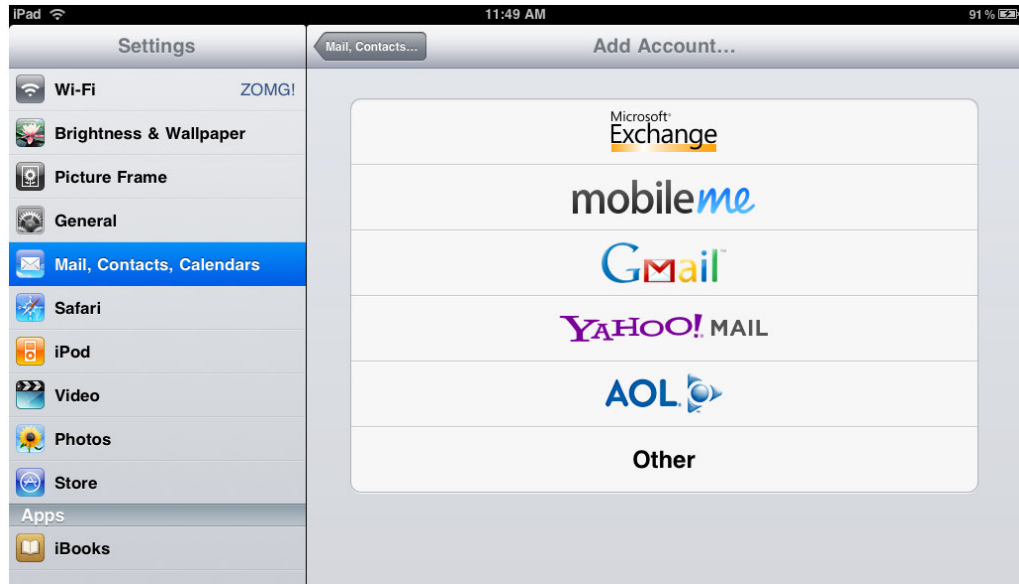
Onto the iPad

So you've selectively synced your apps and you've dumped your most prized media. Now it's time to get down and dirty on the iPad itself. Open the settings panel.



From **Settings**, connect to your Wi-Fi network of choice. You can add an e-mail account under the "Mail, Contacts, and Calendars" section just by typing in your basic info.

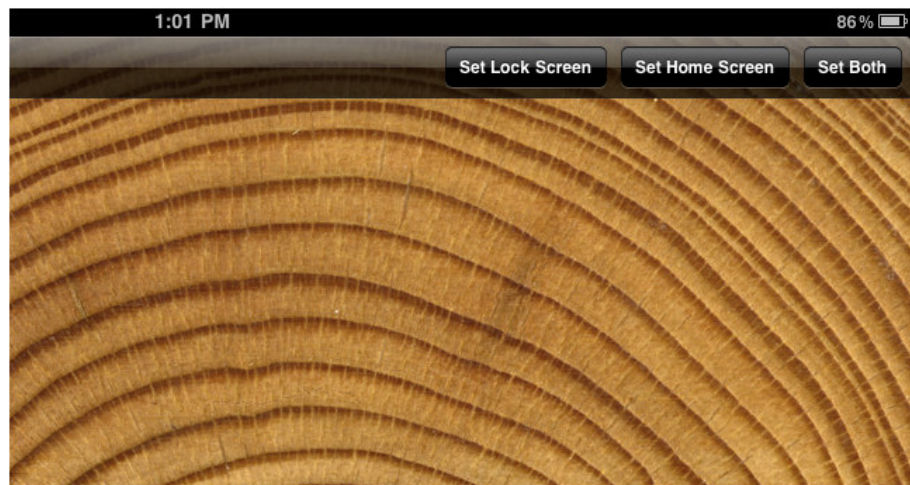
Note that there are all sorts of good settings here, like the



ability to preview up to five lines of e-mails as opposed to the default of 2. A good options to change is to modify your dock so it can hold up to 6 apps, instead of the iPhone's 4.

Settings also has a section for the snazzy Picture Frame mode. If you bought one of the docks you can press the little Mario fire flower icon to activate the mode, which can cycle through your Photo Roll, transition between shots, and zoom in on faces.

In the "Brightness & Wallpaper" section of the settings, you can pick a wallpaper and set it to either the lock screen, the home screen, or both.



iPad Apps

iPad apps are programs that you can download and install from the Apple AppStore. There are over 500,000 apps for either iPhones and/or iPads in the AppStore. You can search the AppStore using keywords and download apps that you find interesting.



Documents

iBooks is great for reading stuff you've purchased through Apple, but there are plenty of file types it doesn't play nice with. If you're

determined to see your favorite files on the shiny, faux-wood shelves of iBooks, there are web sites such as LifeHacker that can show you how to convert your documents to ePub format by using this thorough guide at <http://lifelhacker.com/5509965/how-can-i-convert-pdfs-and-other-ebooks-to-the-epub-format>

If just want to dig in to your docs without going through the trouble of converting, GoodReader, currently \$4.99, will be your best friend. It lets you beam PDFs, Word Docs, spreadsheets and more from your computer to your iPad with a simple web interface, or via FTP, Google Docs, DropBox, etc. The app lets you navigate these files with all the familiar iPhone OS maneuvers and adds intuitive hotspots for navigating documents and zoomed-in pages.

Multitasking on the iPad

One of the most requested features (and biggest complaints) about the early iPad and iPhone was the ability to run more than one program (App) at a time. With the latest release of iOS, now you can.

In a nutshell, multitasking (as it relates to computers) is the ability to run more than one program at the same time. These instructions will show you how to switch between open programs (without closing them) on the iPad or iPhone.

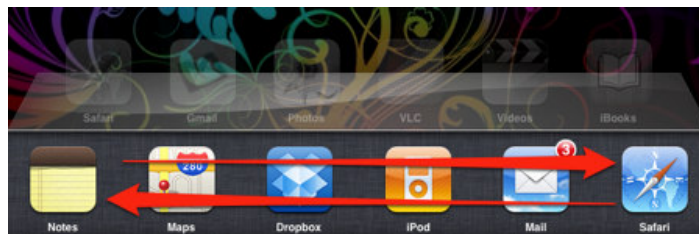
1. Start out by “double-clicking” the **Home** button (the large circular “button” at the bottom of your iDevice – see the image below).



2. Your Home screen will 'dim' and a list of your currently running / open Apps will be displayed in a bar across the bottom of the screen. Tap the App you want to switch to, and it will be displayed.



3. If you're running too many programs to be displayed on the bottom bar at once, just 'swipe' your finger across that bar...



4. ... and the rest of your currently running programs will be displayed.



Rearrange Your Application Icons

Just tap and hold the icon, and you'll be able to move it around to a different spot.

How To Close Apps

Because you can now run more than one program on your iDevice at the same time, that doesn't mean you *always* want them open. You will want to know how to close (or quit) any program running on your iPad.

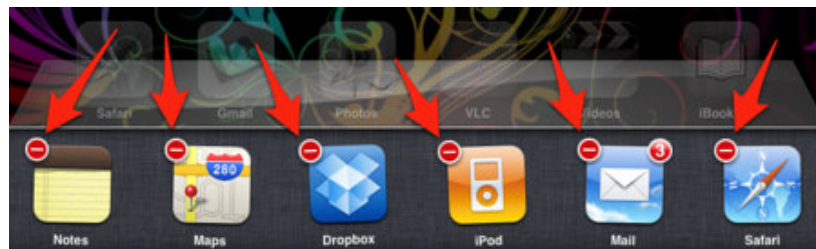
1. Start out by “double-clicking” the **Home** button on your iPad.



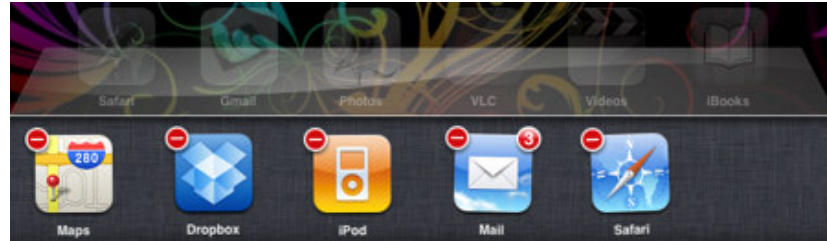
2. This will bring up the ‘list’ of currently running Apps – by way of an “App bar” at the bottom of your screen. Tap and **hold down** on any one of the currently running Apps (even if it's not the one you want to close).



3. You'll notice that each App will start to “wobble” and now has a small “minus sign” circle in the upper left corner. Tap the “minus sign” of the App you want to close/quit.



4. That App will now close. *NOTE:* This will close the App, *not* delete it.



5. You can continue tapping the “minus signs” to close *all* open Apps, if needed.

Save Images while Browsing the Web

Want to save an image that you find somewhere? Just tap and hold on an image on any web page, and you’ll be prompted to save the image

Quick Scroll to the Top of Any Page

If you’ve scrolled down a long page of content, it can be annoying to scroll all the way back up to the top. Thankfully, all you need to do is tap the title bar at the top of the screen, and you’ll scroll back up to the top.

How to Print from Your iPad

The iPad is almost a laptop computer. After all, you can write documents in Pages, and draw beautiful pictures in Sketchbook Pro. But when you need to print them out, your options get pretty slim.

Apple's official answer for iPad printing is to sync your documents back to your Mac or PC and print from there. That works, of course. But that isn't iPad printing. It's Mac/PC printing. Fortunately, third parties have written apps to kinda, sorta, let you print from your iPad.

iPad printing apps claim to do a lot, but many of them simply didn't work. The best app is probably Air Sharing HD, an app that reliably prints to printers shared by Macs (not Windows) on the same Wi-Fi network as your iPad, but even that had some formatting oddities.

There are three basic types of iPad printing apps. The first, print directly to a Wi-Fi-enabled printers. The second looks out on your Wi-Fi network for Macs sharing printers, and can print to the shared printers without any intervention from the Mac's user. This is a decent solution if you go somewhere with Macs and printers. The third type requires you to run a server in the

background on a Mac or PC every time you want to print something. I consider that an unforgivable kludge; at that point, you might as well just sync your iPad.

Direct Printing Apps

If you want to print photos directly to a WiFi-enabled Canon printer, Canon's free **Easy Photo-Print for iPhone** works on the iPad. It only prints photos and screen shots that you saved to your photo gallery - no other kind of document.

HP has a similar free app, **HP iPrint Photo**, which is supposed to work on both the iPhone and iPad. It claims to print photos, PDF and text documents to HP wifi printers.

Printing to Shared Printers

The best app for general-purpose printing is **Air Sharing HD (\$7.99)**, which searches your Wi-Fi network for Macs (not Windows PCs!) with shared printers.

Copy and Paste Text from One App to Another

Just tap and hold a word, then use your finger to drag to select more text, and then Copy it. Go to the other application, tap and hold in the input box, and then use Paste. Easy!

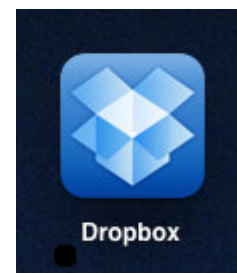
Want to select a whole paragraph the easy way? Just tap it 4 times to highlight the entire paragraph, then use Copy.

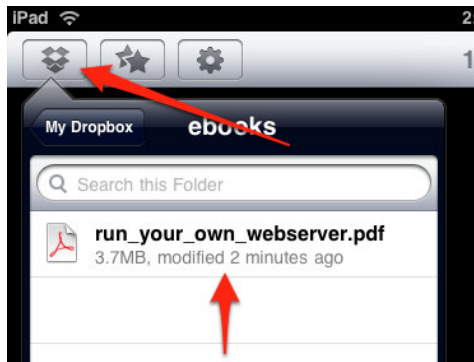
How to Add PDF File to iBook Using Dropbox

Dropbox is a fantastic service that allows you to store files online. It also syncs those files across all of the computers you own that have the Dropbox software installed, and, you can access all of your stored files via a web browser on any computer.

After you've signed up for Dropbox and installed the Dropbox app on your iPad.

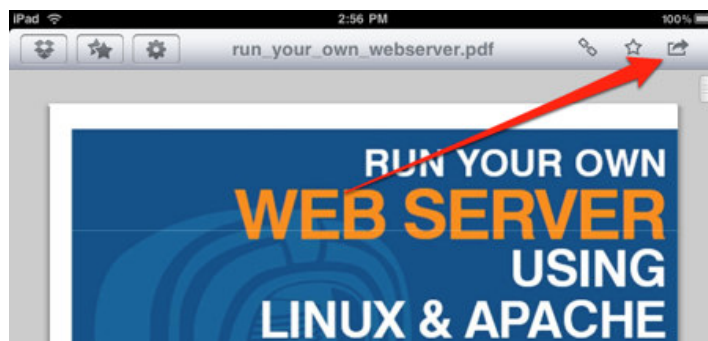
1. Add a PDF file (or several) to your Dropbox account. Once the PDF has been uploaded, open the Dropbox app on your iPad.





2. Tap the “Dropbox” button in the very upper-left corner of the app. Navigate through your Dropbox folders to locate the PDF file that you want to add to iBooks. Select it by tapping it once.

3. Once it has loaded, tap the “Open with” button on the very upper right corner of the Dropbox app.



4. Select **iBooks** from whatever may be listed (will vary depending on which apps you have installed).



5. Your PDF is now saved in iBooks and will be available for you to read any time you want.



How to lock your iPad

Adding a 4 digit pin code to your iPad will help you keep it secure – especially if it's lost or stolen. It would be bad enough to lose your iPad – but it would be much worse for the person who finds your iPad to be able to access your personal information (photos, notes, email, calendar etc).

Start out by selecting **Settings** from your home screen



1. Select **General** from the left column of the Settings screen, and then **Passcode Lock** from the right column.



2. Tap the **Turn Passcode On** button.



3. You'll be prompted to enter a 4 digit numerical pin, and then again for confirmation.



4. If you want an *extra* level of security, you can turn **Erase Data** on. **Warning:** if you enable this feature, all of the data on your iPad will be completely wiped if the incorrect pin is entered 10 times in a row. By default, this setting is disabled.



5. Now each time your iPad is turned on, you'll have to enter the 4 digit pin in order to access any of your content.



How to Take a Screenshot of Your iPad

Do you need to take a screenshot of your iPad? Just push the Power and Home buttons together for a quick second. The photo will be stored in your picture library. You can then email the photo to anybody that you want to share a screen with.

How to Remove an App from iPad

If you've downloaded apps from the App Store, then you discovered you don't really want or need some of those apps. You can remove apps from your iPad.

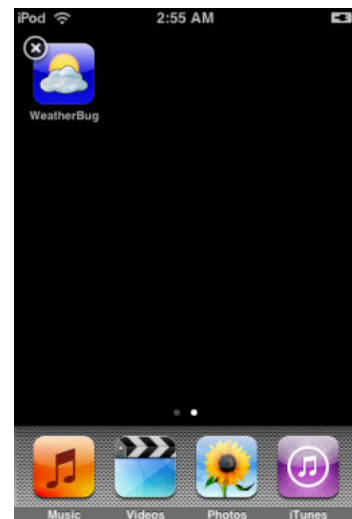
Locate the app you want to delete.

Tap and hold down the icon of the application you want to delete. After a few seconds your screen will start to "wobble" and an X will appear next to each of the apps you've installed via the App Store.

Tap the X next to the icon of the app you want to remove. When prompted, select **Delete**. And now it's gone.

Note. If the application is listed in your iTunes Applications as well, you'll want to remove it from there – or else it will re-install the next time you sync. Alternately you can keep the app in your iTunes Applications, and set iTunes **not** to sync all applications, just the ones you want to keep. See the

Applications tab of your device the next time it's connected in iTunes for syncing options.



How to Force Reboot iPad

Like all operating systems, sometimes iOS will slow down or applications will freeze. These steps should help you to know what to do in those scenarios by explaining how to force reboot the OS.

If you do have an application freeze, your best bet will be to try and force close the application first. If that doesn't work, or your device is completely frozen, you can force reboot your device instead.

Reboot Your Device Normally

If your device is completely frozen, or you're having other problems, you'll want to reboot your device instead of just quitting an app. You can simply hold down **the Sleep/Wake** button until the red slider appears, and then slide it across.

Once the device is off, you can use the Sleep/Wake button to turn it back on again—just hold the button down.



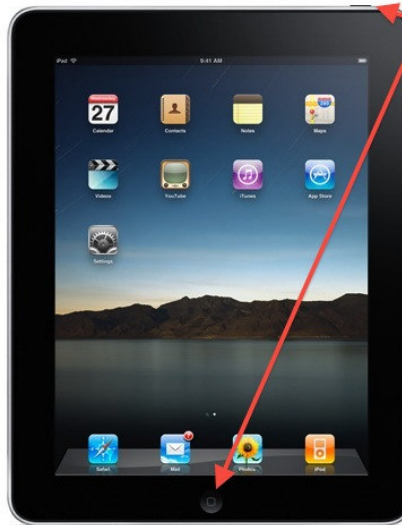
1. Hold down sleep/wake button until red slider appears
2. Slide red slider
3. Hold down sleep/wake button until device boots

Reboot

Force Your Device to Reboot Manually

If the device is just completely frozen—which shouldn't usually happen, but every so often it does—you can hold down both the **Sleep/Wake** button and the **Home** button at the same time until the device reboots itself.

Make sure you let go of the buttons once the device starts rebooting, otherwise you might end up in Recovery Mode, which you probably don't want.



1. Hold down sleep/wake button and home button simultaneously
2. Let go when you see the Apple logo

Force Reboot